



## MINUTES OF THE BOARD MEETING

**TUESDAY, MARCH 20, 2018**

Minutes of the Meeting of the Niagara Catholic District School Board, held on Tuesday, March 20, 2018, in the Father Kenneth Burns c.s.c. Board Room, at the Catholic Education Centre, 427 Rice Road, Welland.

The meeting was called to order at 7:07 p.m. by Chair MacNeil.

### A. ROUTINE MATTERS

1. Opening Prayer

Opening Prayers were led by Trustee Nieuwesteeg.

2. Roll Call

Chair MacNeil noted that Trustee Sicoli and Superintendent Vetrone were asked to be excused.

Trustee	Present	Present Electronically	Absent	Excused
Kathy Burtnik	✓			
Maurice Charbonneau	✓			
Frank Fera	✓			
Fr. Paul MacNeil	✓			
Ed Nieuwesteeg	✓			
Ted O'Leary	✓			
Dino Sicoli				✓
Pat Vernal	✓			
<b>Student Trustees</b>				
Nico Tripodi	✓			
Hannah Tummillo	✓			

The following staff were in attendance:

**John Crocco**, Director of Education; **Yolanda Baldasaro**, **Ted Farrell**, **Lee Ann Forsyth-Sells**, **Frank Iannantuono**, **Pat Rocca**, Superintendents of Education; **Scott Whitwell**, Controller of Facilities Services; **Anna Pisano**, Recording Secretary/Administrative Assistant, Corporate Services & Communications

**3. Approval of the Agenda**

Moved by Trustee Charbonneau

Seconded by Trustee O'Leary

**THAT** the Niagara Catholic District School Board approve the Agenda of the Board Meeting of March 20, 2018, as presented.

**CARRIED**

**4. Declaration of Conflict of Interest**

No Disclosures of Interest were declared with any items on the Agenda.

**5. Approval of Minutes of the Board Meeting of February 27, 2018**

Moved by Trustee Burtnik

Seconded by Trustee Vernal

**THAT** the Niagara Catholic District School Board approve the Minutes of the Board Meeting of February 27, 2018, as presented.

**CARRIED**

**6. Consent Agenda Items**

**6.1 Unapproved Minutes of the Committee of the Whole Meeting of March 6, 2018 and Consideration of Recommendations**

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the Committee of the Whole of March 6, 2018, as presented.

**6.1.1 Trustee Code of Conduct Policy (100.12)**

**THAT** the Niagara Catholic District School Board approve the Trustee Code of Conduct Policy (100.12), as presented.

**6.1.2 Student Trustee Policy (100.4)**

**THAT** the Niagara Catholic District School Board approve the Student Trustee Policy (100.4), as presented.

**6.1.3 Trustee Determination and Distribution 2018**

**THAT** the Niagara Catholic District School Board determine that the number of trustees in its jurisdiction be a total of 8 trustees in the 2018 Elections.

**THAT** the Niagara Catholic District School Board confirm that it has decided not to designate and low population areas in the 2018 Elections.

**THAT** the Niagara Catholic District School Board confirm that the 8 trustees in its jurisdiction be distributed in the 2018 Elections, as follows:

1 for Fort Erie, Port Colborne, Wainfleet  
1 for Grimsby, Lincoln, Pelham, West Lincoln  
2 for Niagara Falls, Niagara-on-the-Lake  
2 for St. Catharines (less Merritton Area)  
1 for Thorold (including Merritton Area)  
1 for Welland

**THAT** the Niagara Catholic District School Board in 2019-2020 conduct an in depth consultation study of Electoral Boundaries for the 2022-2026 Term of Office of Trustees.

**6.1.4 Attendance Area Review – Holy Cross Catholic Secondary School and Saint Francis Catholic Secondary School**

**THAT** the Niagara Catholic District School Board approve the following Terms of Reference for the Denis Morris, Holy Cross and Saint Francis Catholic Elementary and Secondary Family of Schools Attendance Ad Hoc Attendance Area Review Committee for Holy Cross Catholic Secondary School and Saint Francis Catholic Secondary School:

Align the secondary attendance boundary for Saint Francis Catholic Secondary School to include the entire St. James Catholic Elementary School boundary following the approval of the Niagara Catholic District School Board.

**6.1.5 Attendance Area Review – St. Alexander Catholic Elementary School and St. Kevin Catholic Elementary School**

**THAT** the Niagara Catholic District School Board approve the following Terms of Reference for the Notre Dame College School Ad Hoc Attendance Area Review Committee for St. Alexander Catholic Elementary School and St. Kevin Catholic Elementary School:

Align student enrolment to facility capacity at St. Alexander Catholic Elementary School.

Align student enrolment to facility capacity at St. Kevin Catholic Elementary School. Adjust attendance area boundaries for St. Alexander Catholic Elementary School and St. Kevin Catholic Elementary School following approval of the Niagara Catholic District School Board.

**6.2 Approved Minutes of the Special Education Advisory Committee (SEAC) Meeting of January 10, 2018**

**THAT** the Niagara Catholic District School Board receive the Approved Minutes of the Special Education Advisory Committee Meeting of January 10, 2018, as presented.

**6.3 In-Camera Items F1, F2, F4, F5, F6 and F7**

Moved by Trustee Nieuwesteeg  
Seconded by Trustee Burtnik

**THAT** the Niagara Catholic District School Board adopt the consent agenda items.  
**CARRIED**

## **B. DELEGATIONS/PRESENTATIONS**

Nil

## **C. COMMITTEE AND STAFF REPORTS**

### **1. School Excellence Program – St. Ann Catholic Elementary School, St. Catharines**

Lee Ann Forsyth-Sells, Superintendent of Education provided background information on the monthly School Excellence Program and introduced Scott Root, Principal of St. Ann Catholic Elementary School.

Principal Root, with the assistance of staff showcased St. Ann Catholic Elementary School as part of the School Excellence Program.

Principal Root answered questions of Trustees.

Chair MacNeil and Trustees Burtnik and Charbonneau thanked Principal Root and staff for their presentation.

### **2. Niagara Catholic Education Award of Distinction Policy (100.7)**

Director Crocco noted that during a meeting of the Niagara Catholic Award of Distinction Committee Trustee Burtnik, Chair of the Policy Committee and Trustee Vernal, Vice-Chair of the Board noticed a slight edit to the Niagara Catholic Education Award of Distinction Policy to reflect the intent of the Policy Committee.

Moved by Trustee Burtnik  
Seconded by Trustee Vernal

**THAT** the Niagara Catholic District School Board approve the Niagara Catholic Education Award of Distinction Policy (100.7), as presented.

**CARRIED**

### **3. Niagara Catholic Education Award of Distinction 2018**

Frank Iannantuono, Superintendent of Education announced that at the Selection Committee Meeting of March 8, 2018, the committee selected Eileen McCarthy (posthumously) and Peter Ferron as the recipients of the Award of Distinction 2018. With the notification of the Board, Director Crocco and Superintendent Iannantuono will contact Mrs. McCarthy family and Mr. Ferren to inform them of the selection.

### **4. Ministry of Education Pupil Accommodation Review Guideline – Draft – Submission**

Ted Farrell, Superintendent of Education presented the revisions to the Ministry of Education Pupil Accommodation Review Guideline for submission to the Ministry of Education.

Superintendent Farrell answered questions of Trustees.

Moved by Trustee Burtnik  
Seconded by Trustee Vernal

**THAT** the Niagara Catholic District School Board endorse the report from Senior Staff to the Ministry of Education's proposed revisions to the Ministry of Education Draft Pupil Accommodations Review Guideline – January 2018 for submission to the Ministry of Education, as amended.

**CARRIED**

**5. Financial Report as at February 28, 2018**

On behalf of Giancarlo Vetrone, Superintendent of Business & Financial Services Director Crocco presented the monthly report which provides information as of February 28, 2018. Superintendent Vetrone will answer any questions on the report upon his return.

Director Crocco answered questions of Trustees.

**D. TRUSTEE ITEMS, OPEN QUESTION PERIOD & OTHER BUSINESS**

**1. Correspondence**

Director Crocco, highlighted information contained in the;

**1.1 February 21, 2018 Letter from Holy Childhood Association**

**1.2 March 1, 2018 Letter to Parents/Guardians of St. Elizabeth Catholic Elementary School**

**2. Report on Trustee Conferences Attended**

Nil Report

**3. General Discussion to Plan for Future Action**

Director Crocco noted that Senior Staff continues to work on key reports for upcoming Committee of the Whole meetings. The continued implementation of this year's System Priorities, the design of the System Priorities and Budget for 2018-2019 and with the approval the Board revisions to the Pupil Accommodation Review the submission will be forwarded to the Ministry of Education.

**4. Trustee Information**

**4.1 Spotlight on Niagara Catholic – March 6, 2018**

Director Crocco highlighted the March 6, 2018 Spotlight on Niagara Catholic.

**4.2 Calendar of Events – April 2018**

Director Crocco reviewed the Calendar of Events – April 2018 for Trustees information.

Director Crocco reminded Trustees of the Volunteer Appreciation Breakfast on April 16, 2018 and asked Trustees to confirm their attendance with Anna Pisano.

Director Crocco answered questions of Trustees.

**4.3 Ontario Legislative Highlights – March 9, 2018**

Director Crocco presented the Ontario Legislative Highlights of March 9, 2018.

**4.4 OCSTA 2018 AGM & Conference – April 26-28, 2018**

Director Crocco reminded Trustees of the OCSTA 2018 AGM and Conference being held on April 26-28, 2018

**4.5 St. Martin Catholic Elementary School Official Blessing & Opening – May 29, 2018**

Director Crocco invited Trustees to the Official Blessing and Opening of St. Martin Catholic Elementary School on May 29, 2018 at 6:00 p.m. Director Crocco noted the Bishop Bergie will be joining the celebration and asked Trustees to confirm attendance with Anna Pisano for seating arrangements and acknowledgement.

Scott Whitwell, Controller of Facilities Services announced that the Ministry of Education has approved funding for the consolidation of Monsignor Clancy Catholic Elementary School and St. Charles Catholic Elementary School.

Vice-Chair Vernal expressed appreciation to Controller Whitwell and Superintendent Farrell for their hard work throughout the Pupil Accommodation Review process.

Controller Whitwell announced that the New Child Care Centre at Our Lady of Fatima Catholic Elementary School, Grimsby has received its license and is currently under operation.

**5. Open Question Period**

None Submitted

**E. NOTICES OF MOTION**

**F. BUSINESS IN CAMERA**

Moved by Trustee Vernal

Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board move into the In Camera Session.

**CARRIED**

The Niagara Catholic District School Board moved into the In Camera Session of the Board Meeting at 8:36 p.m. and reconvened at 10:06 p.m.

**G. REPORT ON THE IN-CAMERA SESSION**

Moved by Trustee Vernal

Seconded by Trustee Charbonneau

**THAT** the Niagara Catholic District School Board report the motions from the In Camera Session of the Board Meeting of March 20, 2018.

**CARRIED**

## **SECTION A: STUDENT TRUSTEES PRESENT**

Moved by Trustee Nieuwesteeg

Seconded by Trustee Burtnik

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION A: Student Trustees Present of February 27, 2018, as presented.

**CARRIED (Item F1)**

Moved by Trustee Nieuwesteeg

Seconded by Trustee Burtnik

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION A: Student Trustees Present of March 6, 2018, as presented.

**CARRIED (Item F2)**

## **SECTION B: STUDENT TRUSTEES EXCLUDED**

Moved by Trustee Nieuwesteeg

Seconded by Trustee Burtnik

**THAT** the Niagara Catholic District School Board approve the Minutes of the In Camera Session of the Board Meeting - SECTION B: Student Trustees Excluded of February 27, 2018, as presented.

**CARRIED (Item F4)**

Moved by Trustee Nieuwesteeg

Seconded by Trustee Burtnik

**THAT** the Niagara Catholic District School Board receive the unapproved Minutes of the In Camera Session of the Committee of the Whole Meeting - SECTION B: Student Trustees Excluded of March 6, 2018, as presented.

**CARRIED (Item F5)**

## **H. FUTURE MEETINGS AND EVENTS**

## **I. MOMENT OF SILENT REFLECTION FOR LIFE**

## **J. ADJOURNMENT**

Moved by Trustee Vernal

Seconded by Trustee Nieuwesteeg

**THAT** the March 20, 2018 meeting of the Niagara Catholic District School Board be adjourned.

**CARRIED**

This meeting was adjourned at 10:07 p.m.

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Minutes of the Meeting of the Niagara Catholic District School Board held on **March 20, 2018**.

Approved on **April 24, 2018**.

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Fr. Paul MacNeil  
Chair of the Board

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John Crocco  
Director of Education/Secretary -Treasurer